

**Parking Review
Policy Decisions Taken To Date**

September 2006

Appendix C1

POLICY DECISION	
1	Decriminalised Parking Enforcement
1.1	Monitoring the implications of Decriminalised Parking Enforcement
1.1.1	Officers to maintain procedures and effectively monitor – <ul style="list-style-type: none"> a. Financial terms with ECC b. Comparative Business Plan information c. Returns to the National Parking Adjudication Service (NPAS) d. Financial claims and payments to ECC
1.1.2	Any major deviation from the original model to be reported to Members and ECC under the terms of the Financial Agreement
1.2	Traffic Regulation Orders (TROs) TROs are managed by ECC under the LSA. The Parking Enforcement Manager, in conjunction with the Highways Authority of ECC, to provide details of proposals for the introduction of TROs to the relevant Area Panel, as necessary.
1.3	Marketing & Public Relations Officers to work with ECC and neighbouring authorities to produce a marketing strategy to raise the profile of PAs and parking as an environmental issue.
1.4	Financial Arrangements / Agreement with ECC As 1.1.1 & 1.1.2 above.
2	Car Parks / Off-Street Parking
2.1	Adequate Off-Street Parking Officers of Development Services to consider whether there is adequate parking provision when plans for major developments are being looked at
2.3	Fees & Charges on Car Parks NB the last review was carried out in September 2004 and increases were implemented in April 2005 Every other year parking charges to be reviewed and consideration given to appropriate changes

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2.4	Season Tickets
2.4.1	Every other year, Season Ticket charges to be reviewed and consideration given to appropriate changes NB the last review was carried out in September 2004 and increases were implemented in April 2005
2.4.2	Officers to proactively promote Season Ticket availability
2.4.3	Season Tickets to be available for 6 months or 12 months from the month that they are purchased
2.4.4	Every other year, Season Ticket parking space availability to be reviewed and consideration given to appropriate changes
2.5	Car Park & Off-Street Signage
	Car Park Signage to be reviewed in all four settlements and consideration given to appropriate changes to coincide with bi-annual reviews of Fees and Charges
2.7	Other Council Owned / Managed Car Parks
	Charges are not to be introduced to Catons Lane or Debden Road car parks
2.8	Marketing of Car Parks
	Officers to produce a bi-annual comprehensive guide to parking in the district in association with other service providers e.g. Tourism
3	On-Street Parking and Residents Parking Schemes
3.1	Criteria for considering Introduction of a Resident Parking Scheme (RPS)
	NB all potential schemes have to be reviewed by and confirmed by ECC Highways in the first instance
3.1.1	Requests for the consideration of introducing a RPS to be taken to the Environment Committee
3.1.2	In the event that the Environment Committee decide to investigate the option to introduce the RPS, the attached standard questionnaire to be used to inform the decision about whether to introduce an RPS
3.1.3	A further report be made to the Environment Committee on the viability of any scheme to enable it to decide whether a scheme should be introduced or not
3.3	Fees & Charges for Resident Parking Schemes
	NB the last review was carried out in September 2004 and increases were implemented in April 2005 Charges for Resident Parking Schemes to be reviewed in conjunction with On-street parking charges

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3.4	School Parking Officers be given delegated authority to provide relevant and appropriate parking spaces for schools involved in safer journeys to school initiative and local word member to be informed of the changes
3.5	Disabled Parking Officers to include information about Disabled Parking arrangements in any promotional material produced on parking provision
4	Consultation
4.1	Consultation UDC to undertake timely consultation with various parties about parking issues pertinent and relevant to their circumstances including – Uttlesford Transport Forum, Uttlesford Futures, Road Safety Working Groups, Saffron Walden Initiative, Saffron Walden Business Forum, Great Dunmow Chamber of Trade and Commerce, Stansted Breakfast Club, Dunmow Town Strategy Group, Strategic Development Advisory Group Town and Parish Councils, Waitrose, Boots and the Co-op, PCT/ECC
5.0	Performance
5.1	Customer Satisfaction Customer Satisfaction surveys to be undertaken in line with the Community Safety Strategy review (last reviewed 2005) and the findings reported to the relevant Area Panel and to the Environment Committee
5.2	PCN Issuing NB Quarterly reports are produced as part of the Performance Management Performance Indicator reports Officers to monitor the quality and standard of tickets issued on a monthly basis and provide Members with detailed quarterly updates.
5.3	Recovery Rates Officer to monitor the Recovery Rates on a monthly basis and provide Members with detailed information should the Rate fall below the National Average (2005 = 68%).

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5.4	Benchmarking Officers to provide Members with bi-annual comparators when reviewing Fees & Charges
6	Staff
6.1	Training The Parking Enforcement Manager ensures that all staff are trained to an acceptable standard
6.2	Interaction of PAs with the Public Officers monitor the number and type of complaints / compliments and log details of action taken
6.4	Safety Officers monitor the number and type of incidents and log details of actions taken
8	Other Issues
8.2	Future Housing Developments SDAG to consider On and Off – Street Parking provision when looking at the implications of future housing developments to ensure adequate provision
8.3	Airport Expansion Alternative means of transport be investigated in consultation with the airport
8.8	Crime & Disorder Act 1998 (Section 17) Section 17 implications are considered when determining any parking policy or service provision